

**CITATION
FOR INFRACTION OF COVENANTS, BYLAWS, OR RULES & REGULATIONS**

TO: _____ DATE: _____

ADDRESS: _____, Valparaiso, IN 46383

You are herewith being cited for the following infraction of the Rules & Regulations of the Lakepointe Gardens Property Owners Association, Inc.:

INFRACTION or REPEAT INFRACTION

The PENALTY for this current infraction is: _____

I.	VIOLATION OF COVENANTS, BYLAWS, OR RULES & REGULATIONS	
A.	FIRST OFFENSE – Warning Notice	E. FINES NOT PAID WITHIN TEN (10) DAYS FROM RECEIPT OF NOTICE - \$10.00 Surcharge
B.	SECOND OFFENSE - \$25.00 Fine	F. FINES NOT PAID WITHIN THIRTY (30) DAYS FROM RECEIPT OF NOTICE – Fine is doubled and property subject to lien.
C.	THIRD OFFENSE - \$50.00 Fine	
D.	SUBSEQUENT OFFENSES - \$100.00 Fine	
II.	RELEASE OF LIENS	
A.	Payment of all accrued charges, plus reimbursement of all filing fees.	

RIGHT TO APPEAL: You have the right to appeal any citation for which a penalty is assessed. An appeal should be made in writing to the association within ten (10) days of the date of this notice.

Unless appealed, any monetary fine assessed for this citation must be paid within ten (10) days of the date of this notice.

Notice of an appeal, or payment of any fine, should be mailed to:

LAKEPOINTE GARDENS POA, P. O. BOX 2374, VALPARAISO, IN 46384-2374

Note: If you would like a copy of the Lakepointe Gardens POA Rules/Regulations, you may view it on our website at: www.lpgpoa.org, make your request by mail to the above address, or email LPGPOAinfo@gmail.com.

The Board of Directors has requested this citation be issued to preserve the aesthetic appearance of Lakepointe Gardens and to uphold our governing documents.

Signature: _____ Date: _____
Board of Directors / Operations Manager

CC: _____ Board of Directors _____ Records File