

SCHEDULE OF LATE FEES, SURCHARGES, AND FINES

I. ASSESSMENT PAYMENTS

- A. Payment by ACH Bank Transfer is due on the 5th of each month:
 - 1. Bank debit for returned transaction - \$20.00 handling fee.
 - 2. No substitute payment within 10 days of the original transaction date – Additional \$10.00 late fee.
 - 3. ACH Bank Transfer exemption without good cause - \$20.00 per month surcharge, or prepayment of at least six (6) months assessments.
- B. Check payment by those exempted for good cause from ACH Bank Transfers is due on or before the 1st day of each month.
 - 1. Payment not received by the 10th of the month - \$10.00 late fee.
 - 2. If payment is not received by the last day of the month, an additional \$15.00 late fee will be applied for that month, and for each succeeding month which ends with a delinquency, until account is paid in full. Property is also subject to lien.
 - 3. Insufficient Funds Returned Check - \$20.00 handling fee.

II. VIOLATION OF COVENANTS, BYLAWS, OR RULES & REGULATIONS

- A. FIRST OFFENSE – Warning Notice
- B. SECOND OFFENSE - \$25.00 Fine
- C. THIRD OFFENSE - \$50.00 Fine
- D. SUBSEQUENT OFFENSES - \$100.00 Fine
- E. FINES NOT PAID WITHIN TEN (10) DAYS FROM RECEIPT OF NOTICE - \$10.00 Surcharge
- F. FINES NOT PAID WITHIN THIRTY (30) DAYS FROM RECEIPT OF NOTICE – Fine is doubled and property subject to lien.

III. RELEASE OF LIENS

- A. Payment of all accrued charges, plus reimbursement of all filing fees.